

**From:** Margo Steeves margo4.steeves@gmail.com  
**Subject:** Transfer Committee Meeting, December 1, 2021  
**Date:** December 15, 2021 at 3:53 PM



**To:** Joy Nowell joybnowell@hotmail.com, Dennis Pavlicek dennis@newburynh.org, ecourant@att.net, rick@gatekeeperlocksafe.com, joanburritt@comcast.net, Darren Finneral darren.finneral@uscellular.com, Jeff Estella jeff.estella@gmail.com, Bruce Mackenzie mackenziebg@comcast.net, J. Fisher jrf6576@verizon.net

The meeting was called to order at 6:00 P.M. In attendance were: Joy, Dennis, Jack, Rick, Jeff, Darren, Joan, Margo. A quorum was present.\

\ Minutes of the November 26th meeting were accepted as read.

Jack distributed the meeting agenda, the 2022 budget for the Transfer Station, and a spread sheet showing the concerns the committee has been working on; breaking down those concerns into safety, customer experience and aesthetics. \

#### Discussion of the Budget:

Solid Waste Collection shows an increase of 20.7% due to an addition of an employee plus supply and electrical expenditures.

Solid Waste Disposal shows an increase of 15.6% due to an increase in equipment rental, trucking and disposal fees.

Recycling shows an increase of 15.2% due to an increase in trucking and Hazardous Waste Day costs.

#### Items of interest regarding the budget:

The transfer station has one line in the Town Budget.\

There is a single vote at Town Meeting for the Budget.

The Selectmen meet to discuss items not dependent on the transfer of funds. Jeff will attend the meeting as a resource..

There will be a public meeting on any article of the budget on January 31.

Discussion of the land-fill. The Town tests the wells of the abutters to the land-fill. This year 2 new wells were added. Questions were asked concerning the land-fill:

The land-fill was covered in 2001.

The committee requested a copy of whatever data is available for the land-fill, including the boundary of the area and where the markers are.

We discussed whether to suggest a capital reserve fund in case the land fill needs to be capped. As it is tested periodically and has not shown any IDiscussoeakage, it was decided to simply review this option after the next test.

Discussion of the committee tasks was last. In order to do as thorough a job as possible, the committee toured area transfer stations, including Newbury's; we interviewed employees at those stations (only one was available from Newbury); and we reviewed the job description for our transfer station employees.

Nothing has alleviated these safety issues the committee found and brought forward.;

Knives in the cardboard area

Broken railings next to the dumpsters

Nails in the driveways

Cooperation between the highway department and the transfer station regarding use of equipment and gravel

A master plan to cover the dumpsters and, especially, the cardboard, a cash "crop"

Changing the traffic pattern, including entering and exiting the building

#### Customer Experience:

The side garage has been cleared.

The In\Out flow has not been addressed

Signage is poor.

Interior space is inefficiently used

Is there compliance with ADA?

Cardboard trailer roof has been leaking since this committee was formed.

#### Aesthetics

Building interior is littered and dirty

Office is littered and dirty

Closing comments. This committee joined together because of our interest in Newbury. We have volunteered time and effort in looking at transfer stations, ours in particular. There has been a lack of interest in our work and suggestions. All that has changed is the clearing of the side garage, which now sits empty. Most difficulties at the transfer station are management and personnel issues that work to affect the overall operation. The flow does not work well.

The suggestion was made to request that NRRA tour and make suggestions, Would their interest be rewarded in the same manner?

The meeting was adjourned at 8 P.M.

Respectfully submitted,  
Margo Steeves, Secretary

p.s. Too worn out to reread this, Hope you are not. Thanks. MS